



**CAPRON TRAIL
COMMUNITY DEVELOPMENT
DISTRICT**

**ST. LUCIE COUNTY
REGULAR BOARD MEETING
MAY 20, 2024
1:30 P.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.caprontraileddd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
CAPRON TRAIL
COMMUNITY DEVELOPMENT DISTRICT
Premier Citrus
14885 Indrio Road
Ft. Pierce, Florida 34945
REGULAR BOARD MEETING
May 20, 2024
1:30 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. March 18, 2024 Regular Board Meeting Minutes.....Page 2
- G. Old Business
- H. New Business
 - 1. Consider Approval of 2024 Above Ground Annual Impoundment Inspection Report.....Page 4
 - 2. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2024/2025 Proposed Budget.....Page 24
- I. Engineer’s Report
- J. Attorney’s Report
- K. Field Maintenance Report
- L. Administrative Matters
 - 1. Financial Report.....Page 30
- M. Board Members Comments
- N. Adjourn



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

PROOF OF PUBLICATION

Special District Services Capron Trail
Capron Trail Comm. D
Special District Services
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

10/06/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/06/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$148.96

Order No: 9342411

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1

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KAITLYN FELTY
Notary Public
State of Wisconsin

CAPRON TRAIL COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2023/2024 REGU-
LAR MEETING SCHEDULE
NOTICE IS HEREBY GIVEN that
the Board of Supervisors of the
Capron Trail Community Develop-
ment District will hold Regular
Meetings in the offices of Premier
Citrus located at 14885 Indrio Road,
Fort Pierce, Florida 34945 at 1:30
p.m. on the following dates:

October 16, 2023
November 20, 2023
December 18, 2023
January 15, 2024
February 19, 2024
March 18, 2024
April 15, 2024
May 20, 2024
June 17, 2024
July 15, 2024
August 19, 2024
September 16, 2024

The purpose of the meetings is to
conduct any business coming before
the Board. Meetings are open to the
public and will be conducted in
accordance with the provisions of
Florida law. Copies of the Agendas
for any of the meetings may be
obtained from the District's website
or by contacting the District
Manager at (772) 345-5119 and/or toll
free at 1-877-737-4922 prior to the
date of the particular meeting.

From time to time one or more
Supervisors may participate by tele-
phone; therefore a speaker tele-
phone may be present at the meet-
ing location so that Supervisors may
be fully informed of the discussions
taking place. Said meetings may be
continued as found necessary to a
time and place specified on the
record.

If any person decides to appeal any
decision made with respect to any
matter considered at these meet-
ings, such person will need a record
of the proceedings and such person
may need to insure that a verbatim
record of the proceedings is made of
his or her own expense and which
record includes the testimony and
evidence on which the appeal is
based.

In accordance with the provisions of
the Americans with Disabilities Act,
any person requiring special accom-
modations or an interpreter to
participate at any of these meetings
should contact the District Manager
at (772) 345-5119 and/or toll-free at 1-
877-737-4922 at least seven (7) days
prior to the date of the particular
meeting.

Meetings may be cancelled from
time to time without advertised
notice.

Capron Trail Community Develop-
ment District
www.caprontailcdd.org
PUBLISH: St. Lucie News Tribune
10/06/23
TCN9342411

**CAPRON TRAIL COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 18, 2024**

A. CALL TO ORDER

District Manager Frank Sakuma called the March 18, 2024, Regular Board Meeting of the Capron Trail Community Development District (the “District”) to order at 1:31 p.m. at the offices of Premier Citrus located at 14885 Indrio Road, Fort Pierce, Florida 34945.

B. PROOF OF PUBLICATION

Mr. Sakuma presented proof of publication that notice of the Regular Board Meeting was published in the *St. Lucie News Tribune* on October 6, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as required by law.

C. ESTABLISH QUORUM

Mr. Sakuma stated that the attendance of Supervisors David Bass, Mike Cofer and Tom Jerkins constituted a quorum, and it was in order for the meeting to proceed. Mr. Stewart was absent.

Also in attendance were: District Managers, Frank Sakuma and Stephanie Brown of Special District Services, Inc.; District Engineer Tom McGowan; and District Attorney Susan Garrett of Torcivia, Donlon, Goddeau & Rubin, P.A.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. November 20, 2023, Regular Board Meeting

The November 20, 2023, Regular Board Meeting minutes were approved, as presented, on a **motion** made by Mr. Bass, seconded by Mr. Cofer. The **motion** passed unanimously.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

1. Consider Approval of Proposal for Annual Dike Inspection

Mr. Bass made a **motion**, seconded by Mr. Confer, and passed unanimously approving the proposal for annual dike inspection.

2. Discussion Regarding Approved Boundary Expansion-Effective March 6, 2024

Mr. Sakuma notified the board that maintenance assessments would not be taken on the acquired land and if the budget remains the same, there would be a slight reduction in assessment fees. He stated that the information would be placed in the FY25 proposed budget.

I. ENGINEER'S REPORT

There was no Engineer's Report at this time.

J. ATTORNEY'S REPORT

There was no Attorney's Report at this time.

K. FIELD MAINTENANCE REPORT

There was no Field Maintenance Report at this time.

L. ADMINISTRATIVE MATTERS

1. Financial Report

Mr. Sakuma briefly went over the Financial Report included in the Board package. Mr. Jerkins asked if all assessments had been received. Mr. Sakuma responded that all the assessments had not been received.

M. BOARD MEMBER COMMENTS

There were no further comments from the Board Members.

N. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:44 p.m. by Chairman Jerkins. There were no objections.

Secretary

Chairman

Capron Trail Community Development District
2501A Burns Road
Palm Beach Gardens, Florida 33410

Attention: Mr. B. Frank Sakuma

**Subject: Year 2024 Above Ground Impoundment (AGI) Inspection Report
Capron Trail Community Development District
St. Lucie County, Florida
Permit No. 56-00745-5**

On April 2, 2024, Mr. Jason Manning, PE with Ardaman & Associates, Inc. conducted the Year 2024 inspection of Reservoirs 1 and 2, and Wetland Preserves 1 and 2 of the Capron Trail Community Development District located in St. Lucie County, Florida (Sections 1 to 3, 12, 13, 24 and 25, Township 34 S, Range 38 E). Mr. David Bass with Premier Citrus was contacted prior to our inspection. The majority of the downstream slopes of the levees at both Reservoir 1 and Reservoir 2 had been mowed shortly before our inspection.

Following is a description of conditions observed during our inspections, including items which need to be addressed as part of the regular maintenance program for the reservoirs. Figure 1 shows a reproduction of an aerial photograph of the reservoirs and preserves. Figure 2 shows a map of the reservoirs.

RESERVOIR #1 (SOUTH RESERVOIR)

CREST AND INSIDE SLOPES

1. The crests and upper portion of the four levees are in relatively good shape. The soils along the crest are firm and there are no signs of significant slope failure or cracks.
2. No significant rutting of the levee surface roadway was noted around Reservoir #1.
3. There is abundant cattail growth along the water line of the inside of the embankments except for two small erosion areas discussed below for the East Levee.

4. West Levee

- a) Typical view of the West Levee is presented below. No significant issues were noted along the crest and inside slope of the West Levee.



Photo 1 - South Reservoir. General View of West Levee

- b) At the location of the pump station on the West Levee, some undermining of foundation soils was noted at the wooden ramp.



Photo 2 - South Reservoir - West Levee. Undermining Below the Pump Station Slab at Wooden Ramp

5. South Levee

- a) Typical view of the South Levee is presented below. No significant issues were noted along the crest and inside slope of the South Levee.



Photo 3 - South Reservoir. General View of South Levee

- b) The Wetland Supply Structure on the South Levee was observed. The structure appeared to be in good condition and no issues were readily visible at this structure location.

6. East Levee

- a) The main spillway located on the East Levee which discharges into the C-1A southeast-northwest canal that abuts the reservoir was observed. The gauge on the spillway was observed to be in good condition and the reservoir water elevation reading on the gauge was approximately 29.2 feet (NGVD) on the day of our inspection which is about 4.8 feet below the crest of the levee. The levee slope at the west end of the C-1A canal is protected with a concrete mat. No sinkholes, potholes, or depressions were noted above the buried spillway pipe in this area of the levee.



Photo 4 - South Reservoir. Water elevation gauge on main spillway.

- b) Near the center of the East Levee, we noted an approximate 30-foot-long area of wave erosion on the inside of the levee. A wooden stake with the designation “Area #1” was placed on the west side of the crest road at this location.



Photo 5 - South Reservoir. Erosion Area Near Center of East Levee

- c) Just north of the area identified in Photograph 5 above along the East Levee, we noted an additional approximate 12-foot-long area of wave erosion on the inside of the levee. A wooden stake with the designation “Area #2” was placed on the west side of the crest road at this location.



Photo 6 - South Reservoir. Erosion Area Just North of Area in Photo 5 (East Levee)

- d) The pump station located near the center of the East Levee was observed. Some undermining of foundation soils was noted at the northwest corner of the pump station slab. This undermining has been noted during previous inspections.



Photo 7 - South Reservoir. Undermining of Pump Station Slab on East Levee

- e) The emergency morning glory (S-5A) spillway formed by a vertical corrugated metal pipe is located in the northern portion of the East Levee. The water in the reservoir was about 14 inches below the rim of the spillway standpipe at the time of the 2024 inspection. On the day of the inspection, the area around the spillway had become overgrown with vegetation and we recommend that the vegetation immediately around the spillway be cleared. The discharge pipe for this emergency spillway is submerged in the eastern perimeter drainage canal. There were no obvious signs of depressions or sinkholes noted in this levee area above the spillway discharge pipe on the day of our inspection.



Photo 8 - South Reservoir. Emergency spillway riser in north portion of East Levee (obscured by vegetation)

7. North Levee

- a) Typical view of the North Levee is presented below. No significant issues were noted along the crest and inside slope of the North Levee.

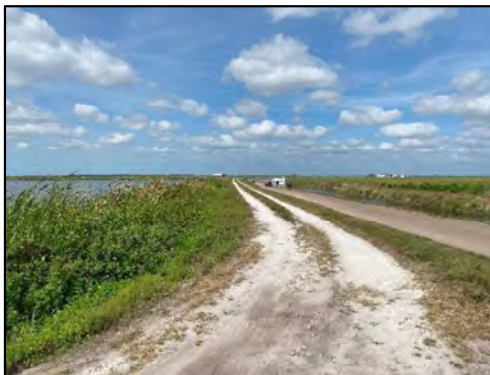


Photo 9 - South Reservoir. General View of North Levee

- b) The slope around the main intake (PS-1) pump discharge pipes located near the middle of the North Levee has been protected with rip rap armor. On the day of our inspection, we noted that some of the rip rap is starting to move down the slope exposing the geotextile fabric. No obvious signs of depressions or sinkholes were noted in the immediate vicinity of the pump intake on the day of our inspection.



Photo 10 - South Reservoir. PS-1 Pump Discharge Pipe Location on North Levee

OUTER SLOPES

1. There is good grass cover on the outside slopes of the levees on each side of the South Reservoir.
 - a) The toe of the levee was improved in 2017-2018 with an approximately one-foot-deep re-established ditch (toe ditch) connecting the intake pipes of the toe drains, so that most of the toe area is relatively dry and firm for most of the time. The reworked ditch is occasionally deeper than the level of the slots in the vertical pipe connected to the horizontal toe discharge pipe, which causes a minor ponding of water around some intake pipes.
2. West Levee
 - a) Along the West Levee the outer surface of the levee was generally dry and in good condition.
 - b) At the location of the reservoir discharge pipe located on the south portion of the West Levee, some undermining of foundation soils was noted at the diesel fuel tank slab located on the outside of the levee.



Photo 11 - South Reservoir. Undermining Below the Diesel Fuel Tank Slab

3. South Levee

- a) The outside slope of the South Levee has not been mowed. Thus, we could not inspect the outside of the levee in this area except at the southwest corner which was dry and firm.
- b) The area to the south of the south (S-6) spillway discharge pipe had at least one foot of water. The area around the staff gauge by the discharge pipe of the south reservoir spillway was overgrown with vegetation at the time of the inspection and we recommend that the vegetation be cut back so that the gauge can be read. There were no obvious signs of seepage under the discharge pipe and the soils around this location were firm on the day of our inspection.

4. East levee

- a) The perforations in standpipes of the toe ditch are occasionally higher than the level of the bottom of the toe drain, so that there is an accumulation of water in the bottom of the toe ditch in some areas, but the adjacent slopes are generally firm.
- b) Along the south portion of the East Levee in the areas near Standpipes #25 to #30 and #32, minor rutting of the levee surface adjacent to the toe ditch has occurred due to the water accumulating in the toe ditch.



Photo 12 – South Reservoir – Rutting Noted Next to East Levee Toe Road

5. North Levee

- a) The lower portion of the slopes of the levee were relatively dry on the day of our inspection, with no obvious signs of significant seepage. These areas were noted to be in good condition.

RESERVOIR #2 (NORTH RESERVOIR)

CREST AND INSIDE SLOPES

1. The crests and upper portion of the levees are in good shape. The soils along the crest are firm and there are no signs of significant slope failure or cracks.
2. No significant rutting of the levee surface roadway was noted around Reservoir #2.
3. There is abundant cattail growth along the water line of the inside of the embankments except for several small areas of bare vegetation and early wave erosion discussed below for the North Levee.

4. East Levee

- a) Typical view of the East Levee is presented below. No significant issues were noted along the crest and inside slope of the East Levee.



Photo 13 - North Reservoir. General View of East Levee

- b) The main spillway structure located at the southeast corner of the east section of the reservoir discharges into a canal to the southeast of the reservoir. There were no obvious sinkholes or depressions noted during the inspection between the intake and discharge ends of this pipe. The spillway structure has a staff gauge to mark the level of the water in the reservoir. At the time of our inspection, the water level inside the reservoir was at an elevation of about 28.6 feet (NGVD) according to the staff gauge.



Photo 14 – North Reservoir. Main Spillway Staff Gauge on April 2, 2024.

5. North Levee

- a) Near the center of the North Levee, we noted an approximate 50-foot-long area of bare vegetation and signs of early wave erosion on the inside of the levee. A wooden stake with the designation “Area #3” was placed on the south side of the crest road at this location. Several similar small areas of sparse vegetation and early wave erosion were noted between this area and the pump shed to the west.



Photo 15 - North Reservoir. Bare Vegetation and Early Erosion Area Near Center of North Levee

6. West Levees – Northwest and South “Compartments”

- a) Typical view of the West Levee is presented below. No significant issues were noted along the crest and inside slope of the West Levees along the northwest and south compartments.



Photo 16 - North Reservoir. General View of West Levee

- b) The discharge pipe/pump station near the north end of the West Levee was observed and no issues were noted near this facility.

7. South Levees - Northwest and Southern "Compartments"

- a) Typical view of the South Levee is presented below. No significant issues were noted along the crest and inside slope of the South Levees along the northwest and south compartments.



Photo 17 - North Reservoir. General View of South Levee

- b) The discharge pipe/pump station near the east end of the South Levee - Northwest Compartment was observed and no issues were noted near this facility.

OUTER SLOPES

1. A ditch (toe ditch) has been re-established to a depth of about one foot along the toes of the levees. For the most part, the ditches were found to be generally dry with firm soils by it. The slopes and the toe areas are generally dry and firm as noted below, indicating that seepage across the embankments is not significant.

2. East Levee

- a) The lower portion of the slopes of the levee are relatively dry, with no obvious signs of significant seepage, and are in good shape.

3. North Levee

- a) The lower portion of the slopes of the levee are relatively dry, with no obvious signs of significant seepage, and are in good shape. The toe ditch was generally dry at the time of inspection.

4. West Levees of the Northwestern and South "Compartments"

- a) The lower portion of the slopes of the levees at the northwest and south compartments are relatively dry, with no obvious signs of significant seepage, and are in good shape.

5. South Levee of the Northwestern and South "Compartments"

- a) The lower portion of the slopes of the levee at the northwest compartment are relatively dry, with no obvious signs of significant seepage, and are in good shape.
- b) Some minor rutting due to wet conditions from the toe ditch holding water was noted during our inspection near the west end of the levee at the south compartment.



Photo 18 - North Reservoir. View of minor rutting near toe ditch on South Levee at the South Compartment.

PRESERVE AREAS

There were no significant changes in the perimeter parapet berms of both preserves noted during the 2024 inspection. There are some minor erosion effects in the perimeter berms of the western and northern parts of Preserve #2.

RECOMMENDATIONS

Following are some of the maintenance items that should be completed in the immediate future based on the results of our recent inspection.

South Reservoir

- West Levee - at the pump station location, the undermined area beneath the wooden ramp should be backfilled with soil, with cement bags forming barricades as needed.
- West Levee - at the location of the reservoir discharge pipe located on the outside of the south portion of the levee, we recommend that the undermined area beneath the diesel fuel tank slab be backfilled with soil, with cement bags forming barricades as needed.
- South Levee - we recommend clearing the vegetation away from the area south of the south spillway discharge pipe on the outside of the levee and making sure that the staff gauge is clearly visible.
- East Levee - we recommend reshaping the toe ditch on the outside of the levee in the area near and between Standpipes #25 to #30 and #32 to allow water to flow to the standpipes in this area and prevent future rutting.
- East Levee - repair the small area of wave erosion on the inside of the levee near the center of the levee (wooden stake "Area #1" placed at this location) as well as the small area of wave erosion noted just north of Area #1 (wooden stake "Area #2" placed at this location). We recommend repairing these areas by clearing the vegetation, determining the slope, then placing fill soil as needed to restore the slopes. The fill soil should be tamped with the excavator bucket as placed.
- East Levee - the undermined area beneath the northwest corner of the pump station slab should be backfilled with soil, with cement bags forming barricades as needed.
- East Levee - the vegetation should be cleared away from the emergency morning glory (S-5A) spillway structure located on the north portion of the East Levee.
- North Levee – At the location of the main intake (PS-1) pump discharge pipes, rip rap should be placed on portions of the inside slope where the underlying geotextile fabric is becoming exposed.

North Reservoir

- North Levee - repair the areas of sparse vegetation growth and early wave erosion on the inside of the levee beginning near the central portion of the levee (wooden stake "Area #3" placed at this location) and extending to near the pump station. We recommend repairing these areas by clearing the vegetation, determining the slope, then placing fill soil as needed to restore the slopes. The fill soil should be tamped with the excavator bucket as placed.
- South Levee – South "Compartment" - the rutting noted near the toe ditch on the outside of the levee should be repaired and the toe ditch reshaped in this area to allow the water to drain to the ditch.

Misc.

- We recommend the preparation of a formal list of employees with direct responsibility for the operation of the reservoirs during pre-storm and storm conditions and a listing of emergency procedures with regards to the lowering of the water in the reservoirs.

Do not hesitate to contact the undersigned if you have any questions or require additional information. SFWMD Inspection Report forms covering the 2024 inspection have been attached.

ARDAMAN & ASSOCIATES, INC.

Florida Registry 5950



Clif Leffler
Assistant Project Engineer



Jason P. Manning, P.E.
Branch Manager
Florida License No. 53265



THIS DOCUMENT HAS BEEN DIGITALLY
SIGNED AND SEALED BY:

Jason P Manning
Digitally signed by
Jason P Manning
Date: 2024.04.25
15:01:12 -04'00'

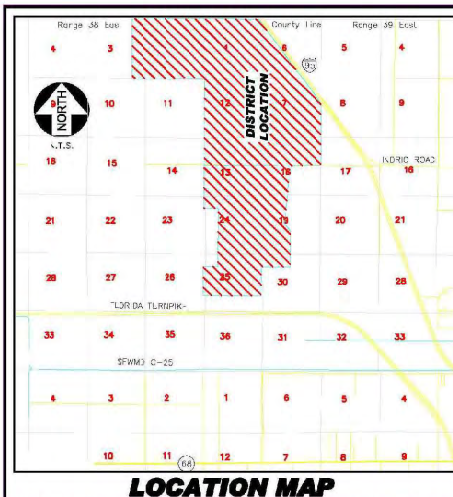
PRINTED COPIES OF THIS DOCUMENT ARE
NOT CONSIDERED SIGNED AND SEALED.
THIS SIGNATURE MUST BE VERIFIED ON
ANY ELECTRONIC COPIES.

Attachments: 1. Figures 1 and 2
2. SFWMD Inspection Report Forms

Cc: Mr. Thomas McGowan, P.E. (AECOM)

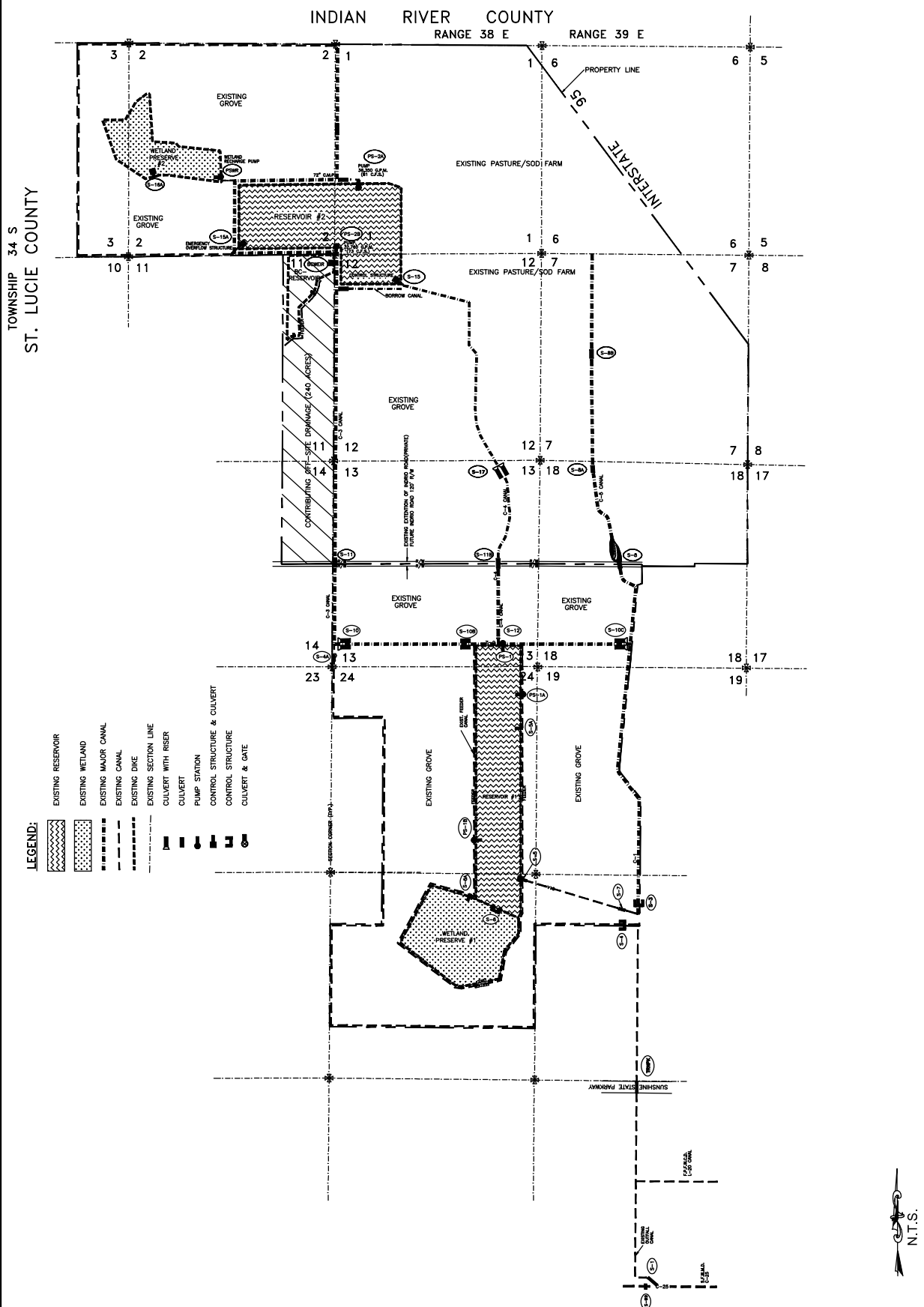
ATTACHMENT 1

Figures



Prepared By: Dan J. Zrillack, P.E.
Approved By: Roberto Balbis, P.E.

Figure No. 2



ATTACHMENT 2

SFWMD Inspection Report Forms



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

ABOVE GROUND IMPOUNDMENT INSPECTION/CERTIFICATION REPORT

This checklist is to be used as a suggested guide for annual above ground impoundment inspections / certifications. Although it is fairly complete it should not be interpreted as being limiting and/or all inclusive in any particular case. The certifying engineer is responsible for the scope of the inspection(s) and the contents of the report(s). **Indicate by “YES” or “NO”**, a “YES” response requires that alterations or repairs be specified to be accomplished by a specific calendar date. If additional room is needed for comments, please add extra sheets.

Permit #: 56-00745-S

Date of Inspection: 04/2/2024

IMPOUNDMENT	1	2	3	4	5	6	7	8	9	10
INTERIOR SLOPE										
EROSION	YES	YES								
TREES	NO	NO								
ANIMAL BURROWS	NO	NO								
CRACKS, SETTLEMENT OR BULGES	NO	NO								
SLIDES OR SLOUGHS	NO	NO								
INADEQUATE EROSION PROTECTION	NO	NO								
EXTERIOR SLOPE										
EROSION	NO	NO								
TREES	NO	NO								
ANIMAL BURROWS	NO	NO								
CRACKS, SETTLEMENT OR BULGES	NO	NO								
SLIDES OR SLOUGHS	NO	NO								
INADEQUATE EROSION PROTECTION	NO	NO								
TOP OF BANK										
EROSION	NO	NO								
ANIMAL BURROWS	NO	NO								
CRACKS, SETTLEMENT OR BULGES	NO	NO								
SLIDES OR SLOUGHS	NO	NO								
ACCESS OBSTRUCTED	NO	NO								
PUMPS										
POOR OPERATING CONDITION	NO	NO								
ACCESS OBSTRUCTED	NO	NO								
CAPACITY OTHER THAN PERMITTED	NO	NO								

IMPOUNDMENT	1	2	3	4	5	6	7	8	9	10
IMPOUNDMENT DISCHARGE STRUCTURE(S)										
SPALLING, CRACKING, SCALING	NO	NO								
CORROSION	NO	NO								
LEAKAGE	NO	NO								
TRASH RACK INADEQUATE	NO	NO								
OBSTACLES TO INLET	NO	NO								
IMPOUNDMENT DISCHARGE CULVERT(S)										
EROSION	NO	NO								
CORROSION	NO	NO								
LEAKAGE	NO	NO								
OUTLET CHANNEL OBSTRUCTED	NO	NO								
EMERGENCY SPILLWAYS/RETURN OVERFLOW										
EROSION	NO	NO								
CORROSION	NO	NO								
OBSTRUCTIONS	NO	NO								
OPERATION										
PERMITTED CONTROL ELEVATIONS	29.5	29.5								
CURRENT WATER LEVEL	29.2	28.6								
1) ARE THE IMPOUNDMENT TOP ELEVATION, TOP WIDTH AND SIDE SLOPES AS PERMITTED? IF NOT, PLEASE EXPLAIN BELOW:	YES	YES								
2) ARE THE DIMENSIONS, ELEVATIONS AND MATERIALS (I.E., FIXED PLATE METAL WEIR, ETC) OF THE IMPOUNDMENT DISCHARGE STRUCTURE(S), DISCHARGE CULVERT(S) AND EMERGENCY OVERFLOW STRUCTURE(S) AS PERMITTED? IF NOT, PLEASE EXPLAIN BELOW:	YES	YES								
IS THE REST OF THIS IMPOUNDMENT SYSTEM CURRENTLY AS PERMITTED AND DOES IT SHOW EVIDENCE AS BEING OPERATED AS PERMITTED?	YES	YES								

- 1) ADDITIONAL COMMENTS: Minor erosion was noted on the interior slopes of the west and east levees of Reservoir #1 and on the interior slope of the north levee of Reservoir #2. Our report recommends maintenance repairs of these areas.
- 2) ADDITIONAL COMMENTS: NA

PLEASE PROVIDE A LOCATION MAP AS TO WHICH AGI IS 1, 2, 3, ETC. (E.G., FIELD ONE, WEST AGI); AN AERIAL OR ROUGH SKETCH WILL SUFFICE

IMPOUNDMENT 1	See Figures 1 and 2
IMPOUNDMENT 2	See Figures 1 and 2
IMPOUNDMENT 3	
IMPOUNDMENT 4	
IMPOUNDMENT 5	
IMPOUNDMENT 6	
IMPOUNDMENT 7	
IMPOUNDMENT 8	
IMPOUNDMENT 9	
IMPOUNDMENT 10	

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CAPRON TRAIL COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Capron Trail Community Development District (“District”) is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2024/2025 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CAPRON TRAIL COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2024/2025 attached hereto as Exhibit “A” is approved and adopted.

Section 2. A Public Hearing is hereby scheduled for August 19, 2024, at 1:30 p.m. in the Premier Citrus, 14885 Indrio Road, Ft. Pierce, Florida 34945, for the purpose of receiving public comments on the Proposed Fiscal Year 2024/2025 Budget.

PASSED, ADOPTED and EFFECTIVE this 20th day of May, 2024.

ATTEST:

**CAPRON TRAIL
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman

Capron Trail Community Development District

**Proposed Budget For
Fiscal Year 2024/2025
October 1, 2024 - September 30, 2025**

CONTENTS

- I PROPOSED BUDGET**
- II DETAILED PROPOSED BUDGET**
- III ASSESSMENT COMPARISON**

PROPOSED BUDGET
CAPRON TRAIL COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2024/2025 BUDGET
REVENUES	
ADMINISTRATIVE ASSESSMENTS	52,965
MAINTENANCE ASSESSMENTS	285,562
FACILITIES & SERVICE AGREEMENT (ADMIN)	2,361
FACILITIES & SERVICE AGREEMENT (MAINT)	12,727
DIRECT BILL - 2024 EXPANSION AREA (ADMIN)	2,163
INTEREST INCOME	840
TOTAL REVENUES	\$ 356,618
ADMINISTRATIVE EXPENDITURES	
SUPERVISOR FEES	0
FICA TAXES	0
ENGINEERING	11,000
MANAGEMENT FEES	24,000
LEGAL FEES	4,000
AUDIT FEES	3,800
INSURANCE - LIABILITY	7,255
LEGAL ADVERTISING	1,050
POSTAGE AND DELIVERY	325
OFFICE SUPPLIES/MISCELLANEOUS	950
DUES & SUBSCRIPTIONS	175
WEBSITE MANAGEMENT	1,750
TOTAL ADMINISTRATIVE EXPENDITURES	54,305
MAINTENANCE EXPENDITURES	
MOWING	30,000
FUEL & OIL	113,500
AQUATIC MAINTENANCE	17,565
OPERATIONS MANAGEMENT	40,000
ROADWAYS & CULVERTS	11,600
CANAL REPAIR & MAINTENANCE	7,400
RESERVOIR REPAIR & MAINTENANCE	9,000
DRAINAGE ENGINE/PUMP REPAIR & MAINTENANCE	45,000
INSURANCE - MAINTENANCE	0
MISCELLANEOUS MAINTENANCE	360
TOTAL MAINTENANCE EXPENDITURES	274,425
TOTAL EXPENDITURES	\$ 328,730
REVENUES LESS EXPENDITURES	\$ 27,888
COUNTY APPRAISER & TAX COLLECTOR FEE	(13,944)
DISCOUNTS FOR EARLY PAYMENTS	(13,944)
EXCESS/ (SHORTFALL)	\$ -
CARRYOVER FROM PRIOR YEAR	0
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED PROPOSED BUDGET
CAPRON TRAIL COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2022/2023 ACTUAL	FISCAL YEAR 2023/2024 BUDGET	FISCAL YEAR 2024/2025 BUDGET	COMMENTS
REVENUES				
ADMINISTRATIVE ASSESSMENTS	341,836	341,193	52,965	Expenditures Less Interest, Direct Bills & Carryover/.92
MAINTENANCE ASSESSMENTS	0	0	285,562	Expenditures Less Direct Bills/.92
FACILITIES & SERVICE AGREEMENT (ADMIN)	15,209	15,209	2,361	Baer LLC: 241.41 Acres X \$9.78 = \$2,360.99
FACILITIES & SERVICE AGREEMENT (MAINT)	0	0	12,727	Baer LLC: 241.41 Acres X \$52.72 = \$12,727.14
DIRECT BILL - 2024 EXPANSION AREA (ADMIN)	0	0	2,163	221.2 Acres X \$9.78 = \$2,163.34
INTEREST INCOME	4,463	420	840	Interest Projected At \$70.00 Per Month
TOTAL REVENUES	\$ 361,508	\$ 356,822	\$ 356,618	
ADMINISTRATIVE EXPENDITURES				
SUPERVISOR FEES	0	0	0	No Change From 2023/2024 Budget
FICA TAXES	0	0	0	No Change From 2023/2024 Budget
ENGINEERING	7,040	12,000	11,000	\$1,000 Decrease From 2023/2024 Budget
MANAGEMENT FEES	24,000	24,000	24,000	\$2,000 Per Month
LEGAL FEES	2,328	4,000	4,000	No Change From 2023/2024 Budget
AUDIT FEES	3,600	3,700	3,800	\$100 Increase From 2023/2024 Budget
INSURANCE - LIABILITY	6,813	6,800	7,255	FY 2023/2024 Expenditure Was \$6,813
LEGAL ADVERTISING	736	1,050	1,050	No Change From 2023/2024 Budget
POSTAGE AND DELIVERY	323	275	325	\$50 Increase From 2023/2024 Budget
OFFICE SUPPLIES/MISCELLANEOUS	1,526	1,000	950	\$50 Decrease From 2023/2024 Budget
DUES & SUBSCRIPTIONS	175	175	175	No Change From 2023/2024 Budget
WEBSITE MANAGEMENT	1,750	1,750	1,750	No Change From 2023/2024 Budget
TOTAL ADMINISTRATIVE EXPENDITURES	48,291	54,750	54,305	
MAINTENANCE EXPENDITURES				
MOWING	27,870	30,000	30,000	No Change From 2023/2024 Budget
FUEL & OIL	122,520	95,000	113,500	FY 23/24 Expenditure Through March 2024 Was \$68,319
AQUATIC MAINTENANCE	48,746	17,565	17,565	FY 23/24 Expenditure Through March 2024 Was \$9,124
OPERATIONS MANAGEMENT	32,849	43,000	40,000	FY 23/24 Expenditure Through March 2024 Was \$16,765
ROADWAYS & CULVERTS	13,379	11,600	11,600	No Change From 2023/2024 Budget
CANAL REPAIR & MAINTENANCE	7,012	8,400	7,400	\$1,000 Decrease From 2023/2024 Budget
RESERVOIR REPAIR & MAINTENANCE	4,902	12,000	9,000	\$3,000 Decrease From 2023/2024 Budget
DRAINAGE ENGINE/PUMP REPAIR & MAINTENANCE	45,734	55,000	45,000	FY 23/24 Expenditure Through March 2024 Was \$13,181
INSURANCE - MAINTENANCE	0	500	0	Line Item Eliminated
MISCELLANEOUS MAINTENANCE	0	495	360	Miscellaneous Maintenance
TOTAL MAINTENANCE EXPENDITURES	303,012	273,560	274,425	
TOTAL EXPENDITURES	\$ 351,303	\$ 328,310	\$ 328,730	
REVENUES LESS EXPENDITURES	\$ 10,205	\$ 28,512	\$ 27,888	
COUNTY APPRAISER & TAX COLLECTOR FEE	(12,111)	(14,256)	(13,944)	Four Percent Of Total Assessment Roll
DISCOUNTS FOR EARLY PAYMENTS	(9,235)	(14,256)	(13,944)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ (11,141)	\$ -	\$ -	
CARRYOVER FROM PRIOR YEAR	0	0	0	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ (11,141)	\$ -	\$ -	

Capron Trail Community Development District Assessment Comparison

	Fiscal Year 2021/2022 Assessment Per Unit	Fiscal Year 2022/2023 Assessment Per Unit	Fiscal Year 2023/2024 Assessment Per Unit	Fiscal Year 2024/2025 Projected Assessment Per Unit
Administrative (formerly O&M)	\$ 63.00	\$ 63.00	\$ 63.00	\$ 9.78
Maintenance	\$ -	\$ -	\$ -	\$ 52.73
Total	\$ 63.00	\$ 63.00	\$ 63.00	\$ 62.51

* Assessments Include the Following :

4% Discount for Early Payments

2% County Tax Collector Fee

1% County Property Appraiser Fee

Community Information (Administrative):

Units (One Unit = 1 Acre) 5,878.79

Includes Baer LLC Acres (241.41)

and 2024 Expansion Area (221.2)

Community Information (Maintenance):

Units (One Unit = 1 Acre) 5,657.57

Includes Baer LLC Acres (241.41)

Capron Trail
Community Development District

**Financial Report For
April 2024**

**CAPRON TRAIL COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
OPERATING FUND
APRIL 2024**

	Annual Budget 10/1/23 - 9/30/24	Actual Apr-24	Year To Date Actual 10/1/23 - 4/30/24
REVENUES			
O & M ASSESSMENTS	341,193	218,177	339,979
FACILITIES & SERVICE AGREEMENT	15,209	15,209	15,209
OTHER INCOME	0	0	0
INTEREST INCOME	420	0	2,165
TOTAL REVENUES	\$ 356,822	\$ 233,386	\$ 357,353
ADMINISTRATIVE EXPENDITURES			
SUPERVISOR FEES	0	0	0
FICA TAXES	0	0	0
ENGINEERING	12,000	0	0
MANAGEMENT FEES	24,000	2,000	14,000
LEGAL FEES	4,000	0	1,032
AUDIT FEES	3,700	0	0
INSURANCE - LIABILITY	6,800	673	7,267
LEGAL ADVERTISING	1,050	632	781
POSTAGE AND DELIVERY	275	27	115
OFFICE SUPPLIES/MISCELLANEOUS	1,000	219	824
DUES & SUBSCRIPTIONS	175	0	175
WEBSITE MANAGEMENT	1,750	145	1,021
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 54,750	\$ 3,696	\$ 25,215
MAINTENANCE EXPENDITURES			
MOWING	30,000	0	8,954
FUEL & OIL	95,000	0	68,320
AQUATIC MAINTENANCE	17,565	0	9,125
OPERATIONS MANAGEMENT	43,000	0	16,765
ROADWAYS & CULVERTS	11,600	0	1,944
CANAL REPAIR & MAINTENANCE	8,400	0	0
RESERVOIR REPAIR & MAINTENANCE	12,000	0	3,792
DRAINAGE ENGINE/PUMP REPAIR & MAINTENANCE	55,000	0	13,179
INSURANCE - MAINTENANCE	500	0	0
MISCELLANEOUS MAINTENANCE	495	0	0
TOTAL MAINTENANCE EXPENDITURES	\$ 273,560	\$ -	\$ 122,079
TOTAL EXPENDITURES	\$ 328,310	\$ 3,696	\$ 147,294
REVENUES LESS EXPENDITURES	\$ 28,512	\$ 229,690	\$ 210,059
COUNTY APPRAISER & TAX COLLECTOR FEE	(14,256)	(4,363)	(13,526)
DISCOUNTS FOR EARLY PAYMENTS	(14,256)	0	(4,871)
EXCESS/ (SHORTFALL)	\$ -	\$ 225,327	\$ 191,662
CARRYOVER FROM PRIOR YEAR	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ 225,327	\$ 191,662

Note: Premier Citrus Management Invoices Received Through March 2024

Bank Balance As Of 4/30/24	\$ 264,313.41
Accounts Payable As Of 4/30/24	\$ 17,332.03
Accounts Receivable As Of 4/30/24	\$ -
Available Funds As Of 4/30/24	\$ 246,981.38

Capron Trail Community Development District
Budget vs. Actual
October 2023 through April 2024

	Oct 23 - April 24	23/24 Budget	\$ Over Budget	% of Budget
Income				
01-3100 • O & M Assessments	339,979.62	341,193.00	-1,213.38	99.64%
01-3830 • Assessment Fees	-13,526.10	-14,256.00	729.90	94.88%
01-3831 • Assessment Discounts	-4,871.22	-14,256.00	9,384.78	34.17%
01-9401 • Facilities & Service Agreement	15,208.83	15,209.00	-0.17	100.0%
01-9410 • Interest Income (GF)	2,164.85	420.00	1,744.85	515.44%
Total Income	338,955.98	328,310.00	10,645.98	103.24%
Expense				
01-1310 • Engineering	0.00	12,000.00	-12,000.00	0.0%
01-1311 • Management Fees	14,000.00	24,000.00	-10,000.00	58.33%
01-1315 • Legal Fees	1,032.00	4,000.00	-2,968.00	25.8%
01-1320 • Audit Fees	0.00	3,700.00	-3,700.00	0.0%
01-1450 • Insurance (Liability)	7,266.66	6,800.00	466.66	106.86%
01-1480 • Legal Advertisements	780.80	1,050.00	-269.20	74.36%
01-1513 • Postage and Delivery	115.26	275.00	-159.74	41.91%
01-1514 • Office Supplies/Miscellaneous	823.83	1,000.00	-176.17	82.38%
01-1540 • Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
01-1750 • Website Management	1,020.81	1,750.00	-729.19	58.33%
01-1803 • Aquatic Maintenance	9,124.50	17,565.00	-8,440.50	51.95%
01-1822 • Mowing	8,953.74	30,000.00	-21,046.26	29.85%
01-1823 • Fuel & oil	68,319.86	95,000.00	-26,680.14	71.92%
01-1824 • Operations Management	16,764.95	43,000.00	-26,235.05	38.99%
01-1825 • Roadways & Culverts	1,943.93	11,600.00	-9,656.07	16.76%
01-1826 • Canal Repair & Maintenance	0.00	8,400.00	-8,400.00	0.0%
01-1827 • Reservoir Repair & Maintenance	3,792.25	12,000.00	-8,207.75	31.6%
01-1828 • Drainage Engine/Pump Repair Mai	13,180.88	55,000.00	-41,819.12	23.97%
01-1829 • Insurance-Maintenance	0.00	500.00	-500.00	0.0%
01-1831 • Maintenance Miscellaneous	0.00	495.00	-495.00	0.0%
Total Expense	147,294.47	328,310.00	-181,015.53	44.86%
Net Income	191,661.51	0.00	191,661.51	100.0%

Capron Trail Community Development District
Balance Sheet
As Of February 29, 2024

	Operating Fund	Debt Service Fund	Capital Projects Fund	General Fixed Assets Fund	Long Term Debt Fund	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
CSB	264,313.41	0.00	0.00	0.00	0.00	264,313.41
Total Checking/Savings	264,313.41	0.00	0.00	0.00	0.00	264,313.41
Total Current Assets	264,313.41	0.00	0.00	0.00	0.00	264,313.41
Other Assets						
Accounts Receivable	0.00	0.00	0.00	0.00	0.00	0.00
Land & Land Improvements	0.00	0.00	0.00	458,847.00	0.00	458,847.00
Infrastructure (Grass Carp System)	0.00	0.00	0.00	29,374.00	0.00	29,374.00
Infrastructure	0.00	0.00	0.00	6,062,836.00	0.00	6,062,836.00
Equipment	0.00	0.00	0.00	5,000.00	0.00	5,000.00
Depreciation - Infrastructure	0.00	0.00	0.00	-6,052,708.00	0.00	-6,052,708.00
Depreciation - Equipment	0.00	0.00	0.00	-5,000.00	0.00	-5,000.00
Amount Available In DSF	0.00	0.00	0.00	0.00	0.00	0.00
Amount To Be Provided	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Assets	0.00	0.00	0.00	498,349.00	0.00	498,349.00
TOTAL ASSETS	264,313.41	0.00	0.00	498,349.00	0.00	762,662.41
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
Accounts Payable	17,332.03	0.00	0.00	0.00	0.00	17,332.03
Total Accounts Payable	17,332.03	0.00	0.00	0.00	0.00	17,332.03
Other Current Liabilities						
Accrued Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Total Current Liabilities	17,332.03	0.00	0.00	0.00	0.00	17,332.03
Long Term Liabilities						
Special Assessment Debt (2002)	0.00	0.00	0.00	0.00	0.00	0.00
Special Assessment Debt (2008)	0.00	0.00	0.00	0.00	0.00	0.00
Total Long Term Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Total Liabilities	17,332.03	0.00	0.00	0.00	0.00	17,332.03
Equity						
Retained Earnings	55,319.87	0.00	0.00	-6,057,708.00	0.00	-6,002,388.13
Net Income	191,661.51	0.00	0.00	0.00	0.00	191,661.51
Current Year Depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Investment In Gen Fixed Assets	0.00	0.00	0.00	6,556,057.00	0.00	6,556,057.00
Total Equity	246,981.38	0.00	0.00	498,349.00	0.00	745,330.38
TOTAL LIABILITIES & EQUITY	264,313.41	0.00	0.00	498,349.00	0.00	762,662.41